

Thimbles & Friends Quilt Guild Expense Report



Fill out the form below completely and attach receipts before submitting to the Treasurer.

Guild Member: _____ print _____ Date: _____
 Purpose: _____

Purch. Date	Item	Amount Reimbursed	Amount Donated
Total Reimbursement		\$	

Submitted by: _____
 Signature

Board Member approval if over \$100 _____ Date _____

Treasurer use only

Check number _____ Amount _____ Date _____
 Budget category _____
